



August, 2019

Dear Spring Mill Families,

Welcome to a brand new year at Spring Mill Elementary! We look forward to welcoming your family to our school this fall.

This initial mailing will include most of the key information you will need to get started. Please take the time to read through all of this information and orient yourself to the new school year.

Our Kindergarten Orientation, Ice-cream Social and Summer Packet Celebration will be from 5:00-6:30 p.m.

- Kindergarten families will get to visit classrooms, drop-off supplies, connect with the teachers, receive general information about the start of the year and have the opportunity to ask questions before joining the Ice-cream Social on the west playground (in the gym if it rains).
- At the Ice-cream Social, teachers of students in grades 1-5 will wait at their doors to meet students and collect school supplies. Please drop off supplies at this event to avoid having to bring them to school on August 1st.
- The Summer Packet Celebration for grades 1-5 will be held during the Ice-cream Social. All students should bring their Summer Packets to this event (regardless of which school gave them the packets in May), to receive an incentive for completing the packets.

Curricular information for grades K-5 will be shared at the Back-to-School Night on August 22nd. This is an event for parents only.

Please take advantage of the links on the MSDWT website to stay informed and prepare for the first day of school. Before school starts, please go to: www.msdt.k12.in.us/transportation where you will find information to do a school/transportation search. When your child's busing information is posted online, you will receive a message letting you know that it is available in SKYWARD Family Access.

School reopens on August 1st. We request parents to send students to school on the bus to avoid crowds in our hallways while we welcome students on their first day back. We will have volunteers who will meet students at each bus and accompany them into the building. All kindergarteners will meet teachers in the kindergarten hallway and 1st-5th grade students will go directly to their classrooms. Students who do not know their class assignments will go to the cafeteria and staff will assist them. Parents are requested to follow the directions of staff and must not walk to classrooms.

Every Sunday we send a weekly message to families via phone and email. To receive these, please make sure your phone and email information is accurate in Skyward.

We know that with your active involvement and support, our students will make great strides this year. Enjoy the rest of your summer. See you soon!

Best wishes,

Subha Balagopal

Subha Balagopal
Principal

Kellie Brotherton
Assistant Principal

DATES & IMPORTANT INFORMATION:

July 30, 2019	5:00-6:30 p.m. ICE CREAM SOCIAL & SUMMER PACKET CELEBRATION on the west playground (in the gym if it rains). Class lists will be posted outside the main entrance (until 6:30 p.m.) and in the main lobby. Meet your teacher, drop off supplies and go to the west playground for ice-cream. Students should bring back completed summer packets to earn the celebration. <i>If you miss this event, class lists will be posted in the hallway on July 31st. You're also welcome to call the office at (317) 259-5462, to check your child's teacher's name. Note: Our phones might be busy on the 30th and 31st.</i>
August 1, 2019	First day for all students. Doors open for car-riders at 8:10 a.m. Bus-riders enter the school at 8:20 a.m. Students must be in school daily before the tardy bell rings at 8:30 a.m. Kindergarten students meet their teachers in the Kindergarten hallway. <i>Parents are welcome to stand on the side of the hallway only on this morning. Please do not enter classrooms.</i> 1 st -5 th grade students go directly to their classrooms. Students who don't know their class assignments should go to the café where staff and parent volunteers will assist them. <i>Note: Spring Mill Road is busy during school arrival and dismissal times. Tardies will not be waived for reasons of traffic congestion.</i>
August 2, 2019 onwards	Parents must drop off students in the lobby area only. Teachers need to welcome students each morning and get their mornings off to a great start, so parents must not go to classrooms. If you have a message to pass to your child's teacher, please write a note or give the message to our office staff.
August 22, 2019	6:00-7:30 p.m. Back-to-School Night
September 2, 2019	Labor Day (No School)
School Hours	8:30 a.m. – 3:30 p.m. Car-riders can be dropped off in the car-lane on the north side of the school starting at 8:10 a.m. If you wish to park and walk in, you must walk your child into the school. DO NOT drop off your child in the parking lot. Car-riders can be picked up in the café at 3:25 p.m. Parents must wait for staff to dismiss students before walking them out via the main entrance. DO NOT pick them up in the hallway. We will send students out to cars as their vehicles pull up to the green zone. Note that pick-up and drop-off will happen only in the green zone – the area where the sidewalk is edged in green. Safety is EVERYONE'S responsibility. At all times, please follow the safety rules set up by the principal, and follow the directions of the school staff who supervise arrival and dismissal. Thank you.
School Lunch	Students pay by the week. You can add money to your child's account by using www.mypaymentsplus.com . Price for lunch is \$2.35 and breakfast is \$1.25. *Prices are subject to change*
Cafeteria Rules	Parents/grandparents are welcome to join students for lunch ONLY if their names are in our records. NOTE: FAST FOOD IS NOT PERMITTED in the cafeteria. If you bring fast foods to school, we will request you to leave it in the office and take it back with you, when you leave the building.
AYS Childcare	AYS begins on Wednesday, August 1 st . AYS hours are 6:30 a.m. until 6:00 p.m. ** Parents please send a note on the first day of school if your child needs to be sent to the AYS program at dismissal. ALL STUDENTS MUST BE REGISTERED WITH AYS. FOR INFORMATION AND REGISTRATION, PLEASE CALL 283-3817 OR GO TO WWW.AYSKIDS.ORG FOR DETAILS.
Medication	Parents/guardians MUST drop off all prescription AND non-prescription medication in the school clinic and fill out new paperwork each year. DO NOT send medication to school with your child.
Transportation	Please wait to hear about your child's bus route. Please be patient at first, until schedules become firm and drivers are familiar with their routes. Bus assignment will be available online through www.skyward.msdt.k12.in.us .
Changes to Dismissal Plans	Whether your child is a car-rider or a bus-rider, ALL CHANGES TO DISMISSAL PLANS must be sent in writing to the teacher. For safety reasons, we are reluctant to take changes via phone calls. IF you have an emergency situation and need to contact the school to change dismissal plans, you must do so by 2:30 p.m. If a student informs us of dismissal changes and we have not heard from a parent, our default plan is to keep the student at school. Please avoid making multiple changes to dismissal plans on a day-to-day basis.
Backpack Donations	Many students start school without needed supplies. If you wish to help a child with school supplies, please donate a filled backpack labeled with the grade number, to the front office. We will distribute it to students in need. Thank you for your generosity and support!
Textbook Rentals	Book rental information will be available in September. Annual book rental should be paid in FULL no later than October 15. **INSTRUCTIONAL FEES: Everyone is responsible for paying Instructional Fees, regardless of qualification for FREE or REDUCED LUNCH. PRICES ARE SUBJECT TO BOARD APPROVAL.

2019-2020 SCHOOL SUPPLY LISTS

ALL GRADES: Please put names on all supplies and **DO NOT** send Trapper Keepers, sharpeners, toys, purses, jewelry, video games, tablets, phones, trading cards, fidgets or sports balls/equipment.

NOTE: Students share supplies with each other as part of the classroom community. As the year goes by, please replace supplies as needed.

ART CLASS SUPPLIES (Grades 1-5 ONLY)

Art supplies which remain in the **Art Room**, must be purchased separately. Place all supplies in a clear Ziploc bag with student name and room # written on the outside of the bag in permanent marker.

2 glue sticks	1 box of crayons	1 pink pearl eraser	(Boys) 1 box of tissues	(Girls) 1 box baby wipes	4 #2 pencils	1 box markers
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SPANISH CLASS SUPPLIES

Supplies remain in the **Spanish** classroom and must be purchased separately. Place all supplies in a clear Ziploc bag with student name and room # written on the outside of bag in permanent marker.

For Kindergarten: 1 box 24 count crayons, 4 glue sticks, 4 pencils
For First Grade: 4 glue sticks, 1 composition notebook, 4 pencils, 1 box 24 count crayons
For Second Grade: 4 pencils, 4 glue sticks, 1 hand sanitizer, 1 package post it notes
For Third, Fourth and Fifth Grade: 4 pencils, 2 glue sticks, 1 tissue box, 1 package ruled index cards 3" x 5"

KINDERGARTEN

3 boxes of 24 Crayola crayons	10 Elmer's glue sticks	1 pair of Fiskars scissors	4 cans of Play-Doh
2 boxes of tissues	2 sets washable watercolors	1 box of (thick) 10 Crayola markers	6 black low odor dry-erase markers
Backpack (NO rolling backpacks) large enough to carry folders and labeled with your child's name	Extra outfit of clothing (pant, shirt, socks, underwear) in a labeled bag to leave in your child's backpack daily	6 My First Ticonderoga pencils (fat ones)	1 pair of over the ear headphones (no earbuds) labeled with your child's name

FIRST GRADE

12 Jumbo glue sticks	4 boxes #2 pencils	8 pink pearl erasers	1 box 10 count markers (thick)
1 composition notebook (100 page-wide ruled)	5 colored dry-erase markers (boys)	5 black dry-erase markers (girls)	1 pair headphones (no earbuds) to be replaced if broken
1 pair Fiskars scissors	3 boxes of crayons (24 count)	1 blue and 1 red folder; 1 blue plastic 3-prong folder	1 ream cardstock
2 packs of post-its	1 box gallon size baggies	1 box quart size baggies	1 box sandwich size baggies
1 box of disinfecting wipes	3 boxes of tissues	1 roll paper towels	1 bottle hand soap

SECOND GRADE

1 bottle Elmer's white glue	10 small glue sticks	4 pink erasers	1 pair pointed scissors
2 dozen #2 pencils – sharpened (no mechanical pencils)	2 black and white composition notebooks (wide ruled)	1 pack black Expo dry-erase markers	1 each red, green, blue and yellow pocket folders
1 box quart size baggies	1 pair of headphones (no earbuds)	1 pack 4x6 index cards	2 boxes of crayons (24 ct. only)
3x5 post-it notes	2 boxes thick markers	1 ream copy paper	3 large boxes of tissues
1 medium bottle hand sanitizer	1 backpack (no wheels)	2 boxes of wipes	

THIRD GRADE

10 glue sticks	2 dozen #2 pencils	1 box thin markers	1 box thick markers
1 pair earbuds/headphones	2 spiral notebooks	1 pair of scissors	1 each red, blue, yellow and green pocket folders
2 composition notebooks	1 ream of copy paper	2 highlighters	1 pack of post-it notes
pencil pouch/crayon box	2 boxes of tissues	1 box of crayons	1 pack baby wipes
1 bottle hand sanitizer/soap			

FOURTH GRADE

3 pack notebook filler paper (wide-ruled)	4 pocket folders (4 different colors)	2 pkg. dry-erase markers and eraser	3 dozen #2 pencils (no mechanical pencils)
1 box colored pencils	1 box 24-count crayons	1 ruler (metric & standard)	2 spiral notebooks
1 box thin markers	1 box thick markers	1 pack index cards	1 zipper pencil pouch
1 glue stick & 1 glue bottle	1 pair of scissors	2 packs post-it notes	1 yellow highlighter
4 boxes of tissues	3 pk. Clorox wipes	1 small dry-erase board	2 pink pearl erasers
2 pairs of earbuds/headphones	1 black Sharpie marker	2 reams of copy paper	2 bottles hand sanitizer
1 box quart-size baggies	1 box sandwich bags		

FIFTH GRADE

1 pair of scissors	2 highlighters	1 box colored pencils	2 spiral notebooks – wide ruled
3 dozen #2 pencils (no mechanical pencils)	1 pack wide-ruled loose leaf paper	2 composition notebooks – wide ruled	1 ream copy paper
5 pocket folders	1 pink pearl eraser	8 glue sticks	1 hand sanitizer
2 highlighters	1 pack of 4 dry-erase markers	1 black Sharpie marker	2 packs 3x3 post-it notes
1 pair of ear-buds/headphones	1 pack sanitizing wipes	1 box quart-size Ziploc bags	1 box gallon size Ziploc bags
1 supply box	3 boxes tissues	1 dry eraser	